



**ART & SOUL  
VENDOR APPLICATION  
PORTLAND, OREGON  
SATURDAY, OCTOBER 4, 2008  
6-10 PM**

Thank you for your interest in participating in Vendor Night at the Art & Soul retreat! The event will be held at the Embassy Suites—Portland Airport Hotel, on Saturday evening, October 4, from 6-10 pm.

The Art & Soul retreat consists of six full days and nights of mixed-media workshops, beginning on Wednesday, October 1, and ending on Monday October 6. For more information about the retreat and to view all of the workshop descriptions, please go to [www.artandsoulretreat.com](http://www.artandsoulretreat.com).

We are striving to offer our attendees a diverse selection of unique artist wares as well as exciting products that may not typically be found in retail shops. We will be offering “artist tables” as well as “booth spaces”, but this is primarily a tabletop show, so a limited number of booths are available. Vendors will be admitted based on space availability as well as product distinction.

**Please note the following important information:**

- Booths/tables may not be shared; anyone selling their wares must go through the application process (exceptions may only be made for instructors);
- Tables are 8’ long and will be fully covered and draped;
- Participating vendors will be listed, along with their website, on the map given to customers for the vendor event, as well as on the Art & Soul Yahoo group;
- Tables may be set up both outside and inside the ballroom--please understand that no one is guaranteed a spot inside the ballroom.

**Payment Schedule:**

Applications due, along with 50% payment: **June 1**

Applicants notified of acceptance or non-acceptance: **June 15**

Final payment due: **August 1**

***Cancellations prior to September 1 will incur a \$50 cancellation fee; cancellations on or after September 1 are non-refundable.***

To be considered, please print out the application on the following page, fill it out and submit it, along with a 50% deposit to me by June 1, 2008. Your check will only be cashed if you’re accepted; if not accepted, it will be shredded.

If you do not have a website where your products/artwork may be viewed, you may wish to submit photographs, either via email or snail mail. It’s not required, but it would be helpful in making our evaluations and determining vendor placements.

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Name of Business: \_\_\_\_\_

Responsible Party: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

Other shows/retreats where you have been a vendor: \_\_\_\_\_

Brief description of product(s): \_\_\_\_\_

8' ARTIST TABLE	\$150	\$ _____
10'x10' BOOTH SPACE W/ 3 TABLES	\$325	\$ _____
XL BOOTH SPACE—approx. 10x16 (limited # available)	\$375	\$ _____
ELECTRICAL ACCESS (for credit card machines, cash registers, computer)	\$ 25	\$ _____
		TOTAL \$ _____

Please note any special needs/requests:

50% DEPOSIT \$ \_\_\_\_\_  
(Due w/application)

BALANCE DUE \$ \_\_\_\_\_  
(Deadline: 8/1/08)

Please print this page, complete this form and mail it, along with required deposit to:

**PLEASE MAKE CHECKS PAYABLE TO  
ART & SOUL  
30231 SE Wheeler Rd  
Boring, OR 97009**

Vendors understand and agree that Art and Soul Retreats, its advisors and principles, and/or the Embassy Suites Hotel will not be held responsible for any loss, theft or damages that might occur