

**VENDOR NIGHT  
HAMPTON, VIRGINIA  
SATURDAY, MAY 22, 2010  
7-10 PM**

Thank you for your interest in participating in the vendor event at the Art & Soul retreat! Vendor Night will be held at the Hampton Roads Convention Center in Hampton, VA. The event will take place on Saturday evening, May 22, from 7-10 pm.

Our host hotel is the Embassy Suites at Hampton Roads Convention Center. For more information on the retreat and to view all of the workshop descriptions, please visit [www.artandsoulretreat.com](http://www.artandsoulretreat.com).

We strive to offer our attendees a diverse selection of unique artist wares as well as exciting products that they may not be able to purchase elsewhere. We are offering "artist tables" as well as "booth spaces", but this is primarily a tabletop show, so a limited number of booths are available.

Vendors will be admitted based on space availability as well as product distinction.

**Please note the following important information:**

- Booths/tables may not be shared; anyone selling their wares must go through the application process (exceptions may only be made for instructors);
- All tables are 8' long and will be fully covered and draped;
- All participating vendors will be listed, along with their website, on the map given to customers for the vendor event, as well as on our website and on the Art & Soul Yahoo group

**Payment Schedule:**

Applications due, along with 50% payment: **December 1**

Final payment due: **March 1**

**Cancellations prior to March 1 will incur a \$50 cancellation fee; cancellations on or after March 1 are non-refundable.**

Please print out the application on the following page, fill it out and submit it, along with a 50% deposit March 1, 2009.

If you do not have a website where your products/artwork may be viewed, you may wish to submit photographs, either via email or snail mail. It's not required, but it would be helpful in making our evaluations and determining vendor placements.

Thanks again for your interest--please feel free to contact me with any questions!

Glenny Moir

glennymoir@comcast.net

# VENDOR APPLICATION HAMPTON, VIRGINIA

Name of Business: \_\_\_\_\_

Responsible Party: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

Other shows/retreats where you have been/will be a vendor: \_\_\_\_\_

Brief description of product(s): \_\_\_\_\_

Yes, I am willing to donate an item to be used in a prize drawing or raffle (min. \$20 value) \_\_\_\_\_

8' ARTIST TABLE \$150 \$ \_\_\_\_\_

10'x10' BOOTH SPACE W/ 3 TABLES \$325 \$ \_\_\_\_\_

ELECTRICAL ACCESS \$ 25 \$ \_\_\_\_\_  
(for credit card machines, cash registers, computer)

TOTAL \$ \_\_\_\_\_

*Please note any special needs/requests:*

50% DEPOSIT \$ \_\_\_\_\_  
(Due w/application)

BALANCE DUE \$ \_\_\_\_\_  
(Due upon acceptance:  
Deadline: 3/15/2008)

*Please print this page, complete this form and mail it, along with required deposit to:*

**Art & Soul  
c/o Glenny Moir  
30231 SE Wheeler Rd  
Boring, OR 97009**

**PLEASE MAKE CHECKS PAYABLE TO ART & SOUL**

Vendors understand and agree that Art and Soul Retreats, its advisors and principles, and/or the Hampton Convention Center will not be held responsible for any loss, theft or damages that might incur